



**Semper
Supra**

30 FSS UNITE PROGRAM

EDWINA WILLIAMS C3 COORDINATOR

Vandenberg Space Force Base



“

The Unite Program empowers unit commanders to create new opportunities for recreational and cohesive activities to strengthen the bond between members within the unit. All assigned Air Force and Space Force Active Duty, Reserve, Guard and civilian (appropriated and non-appropriated) members are authorized Unite funds for CY23.

Commanders can authorize spouse and dependents to receive the allocated per person amount. The dollar figures will continue to be based on unit official manpower totals and will not increase with the inclusion of dependents.



FUNDING

FUNDING

- APF-Appropriated dollars (\$13.50 per person) are designated to pay or offset Airmen participation cost. UNITE events must have BOTH a recreational and a unit-cohesive aspect.
- NAF-Non-appropriated dollars (\$5.00 per person) are used to pay or offset Airmen cost for food and beverages. Funds for food must be paired with a teambuilding/recreational event.
- APF/NAF funding available through 15 December 2023



RULES OF ENGAGEMENT

- Appoint a UNITE POC (programs/events CANNOT be delegated to individuals not listed on the Letter of Appointment)
- Unite POC plans, promote & implement events that contribute to recreational/unit-cohesion
- Obtain CC approval, this is to make he/she aware of the events and allocations being spent. Complete an Event Proposal Form (see download tag) then submit to C3, Edwina Williams.
- Encourage FSS-related events be kept on the installation & should be considered first
- All programs must be submitted for approval at least 7 days before the event.
- Execute an event (Unite POC is responsible for event coordination with the assistance of your C3
- Complete and submit an After- Action Report with a few pictures NLT 5 days after event
-



ON-INSTALLATION MENU

- Hiking/Fishing Packages
- Squadron Picnic/Fun Day
- High Adventure ODR programs
- Water Sport Day
- Mountain Bike Day
- Surf Lanes Bowling Center
- Rod & Gun Club (options)
- Golf Driving Range
- Pool Parties
- Camping Package



OFF-INSTALLATION MENU

- Boomers
- Escape Rooms
- Axe Throwing
- Kayaking/Paddleboarding
- Board & Brush
- Roller Skating
- Water parks
- Amusement parks
- Just remember UNITE will pay **\$13.50** per person to offset your participation in the above listed ideas for recreation.



UNAUTHORIZED USE OF UNITE FUNDS

UNITE Funds CANNOT be used for...

- **December holiday Parties, Christmas eating events or EOY events**
- **Events with no recreation and no unit-cohesion,**
- **Alcohol beverages**
- **Gambling or to purchase gambling products**
- **Change of Commands/Meet & Greet/Promotions/Retirements**
- **Squadron Training/Meetings**
- **Equipment Purchases (no electronic supplies etc.)**
- **Purchase of items for volunteer events, such as gloves, tools**
- **Purchase of cleaning supplies, hand sanitizer, gloves, masks, face shields (etc.)**
- **Taxes, tips or gratuities**



UNAUTHORIZED USE OF UNITE FUNDS

- Damages, late fees or insurance
- Unite funds are not to be used with other appropriated or non-appropriated funding. If the cost of the event is above the allotted Unite funding, units may only utilize supplemental funds for non-federal entities (NFE), booster club or personally funded.
- Unite funds cannot be used to purchase prizes, gift cards, giveaways or promotional items.
- Decorations for Unite events should not exceed more than 10% of the event's total cost.
- The Unite program was created specifically for squadrons and sub-set squadrons. The program is not intended as a group or wing program.



UNITE PROGRAM

BUILDING UNIT COHESION / PROMOTING AIR FORCE VALUES

GOALS:

- 1 SUPPORT SQUADRON LEADERS
- 2 MAXIMIZE USE OF FSS FACILITIES
- 3 MEASURE IMPACT
- 4 PROVIDE MAXIMUM FLEXIBILITY TO SQUADRON COMMANDERS

EVENT IDEAS

OUTDOOR RECREATION

- CUSTOMIZE YOUR OWN ADVENTURE: HIKING, KAYAKING, BIKING, PAINTBALL, ETC.
- DON'T FORGET FREE ISSUE ITEMS AVAILABLE TWICE A YEAR FOR SQUADRON MORALE EVENTS

SURF LANES BOWLING

- SQUADRON BOWLING
- #### ROD & GUN CLUB
- FIREARM RENTAL FOR FACILITY USE
 - SINGLE STATION 5 STAND (SHOOTING CLAYS)

FITNESS CENTER

- GROUP FITNESS CLASSES

PACIFIC COAST CLUB & COMMUNITY CENTER

- SQUADRON GAME NIGHTS (BOARD GAMES)
- SQUADRON TRIVIA NIGHTS
- SQUADRON PAINT NIGHTS

<https://www.vandenbergfss.com/unite-program> | Community Cohesion Coordinator (C3) / Unite Program

1031 California Blvd, Vandenberg AFB. Bldg 11777, Ste C-208 | (805) 606-8040

Lead-Develop-Serve



CONTACT INFO

QUESTIONS?

EDWINA WILLIAMS, (C3)

COMMUNITY COHESION COORDINATOR

DSN 276-8040

edwina.williams.1@spaceforce.mil

www.vandenbergfss.com/unite-program