



SECRETARY OF THE AIR FORCE
WASHINGTON

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MEMORANDUM FOR ALMAJCOM-FLDCOM-FOA-DRU/CC
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SUBJECT: Delegation of Authority for Deciding Exemptions for Mandatory Coronavirus Disease 2019 Vaccination of Department of the Air Force Civilian Employees

References: (a) Deputy Secretary of Defense Memorandum, *Mandatory Coronavirus Disease 2019 Vaccination of DoD Civilian Employees*, October 1, 2021
(b) Secretary of the Air Force Memorandum, *Mandatory Coronavirus Disease 2019 Vaccination of Department of the Air Force Civilian Employees*, October 8, 2021
(c) Under Secretary of Defense for Personnel and Readiness Memorandum, *Force Health Protection Guidance (Supplement 23) Revision 2 - Department of Defense Guidance for Coronavirus Disease 2019 Vaccination Attestation, Screening Testing, and Vaccination Verification*, October 29, 2021

Department of the Air Force (DAF) civilian employees must be fully vaccinated by November 22, 2021, subject to exemptions as required by law. Employees are considered fully vaccinated two weeks after completing the second dose of a two-dose COVID-19 vaccine or two weeks after receiving a single dose of a one-dose COVID-19 vaccine.

DAF civilians must be vaccinated with vaccines that are either fully licensed or authorized for emergency use by the Food and Drug Administration (FDA) (e.g., Comirnaty/Pfizer-BioNTech, Moderna, Johnson & Johnson/Janssen); listed for emergency use on the World Health Organization Emergency Use Listing (e.g., AstraZeneca/Oxford); or approved for use in a clinical trial vaccine for which vaccine efficacy has been independently confirmed (e.g., Novavax). Individuals who have previously had COVID-19 infection(s) or for which a previous serology test confirms the presence of antibodies are not considered fully vaccinated for the purposes of this mandate. This supersedes that portion of the 8 October 2021 Secretary of the Air Force Memorandum on *Mandatory Coronavirus Disease 2019 Vaccination of Department of the Air Force Civilian Employees* identifying only full licensure from the FDA will be utilized for mandatory vaccinations. All other requirements under the 8 October 2021 memorandum are still effective.

In accordance with references above, I hereby delegate decision authority for DAF civilian employee coronavirus 2019 vaccination policy exemptions to the following designated officials:

a. For DAF civilian employees at Installation Level – Wing/Delta Commanders (for Air Force Materiel Command Wing Commander, Vice Wing Commander, or equivalent).

b. For DAF civilian employees at Headquarters/Staff Organizations (including Field Operating Activities and Direct Reporting Units) – Organization heads will designate, in writing, a single Management Official as approval authority at a level no lower than O-6/GS-15.

c. For DAF civilian employees at Combatant Commands (for which DAF is the Combatant Command Support Agent) – Air Force Element Commander, and may be further delegated to a single DAF Management Official within the Combatant Command at a level no lower than the O-6/GS-15.

Together, we will win this fight against COVID-19. *One Team, One Fight.*

A handwritten signature in black ink, appearing to read 'Frank Kendall', with a stylized, flowing script.

Frank Kendall
Secretary of the Air Force

cc:
AF/CC
SF/CSO